

FAQs: Merger of Credit Suisse Asset Management, LLC with and into UBS Asset Management (Americas) LLC (“**CS AM LLC Merger**”)

Information for Vendors on External 3rd Party Vendor Engagement

This document seeks to answer frequently asked questions relating to the legal merger of UBS Asset Management (Americas) LLC (“**UBS AM LLC**”) and Credit Suisse Asset Management, LLC (“**CS AM LLC**”) and is subject to the terms of the disclaimer set out on our website: www.ubs.com. The information in this document is provided for informational purposes only, it is not intended to be a complete statement or summary of the matters covered herein and is subject to change. You should note that the information below is subject to ongoing regulatory developments and does not constitute legal, tax, regulatory, investment or accounting advice.

1. **What do we mean by CS AM LLC Merger?**

- The CS AM LLC Merger is the statutory merger of CS AM LLC with and into UBS AM LLC.
- The integration of CS AM LLC’s businesses with UBS AM LLC will be effected by way of statutory merger under the Delaware Limited Liability Company Act (“Delaware Act”). UBS AM LLC will be the surviving entity and CS AM LLC will cease to exist upon the completion of such merger.
- By merging CS AM LLC with UBS AM LLC, CS AM LLC businesses will become part of UBS AM LLC. Following the CS AM LLC Merger, we intend to consolidate our operational processes over time. Therefore, there will be a transitional period during which there will be two sets of operational infrastructure.
- Please note that the CS AM LLC Merger only affects UBS AM LLC and CS AM LLC. As we continue our integration efforts, anticipate additional legal entity integrations in the future.

2. **When will the CS AM LLC Merger be legally effective?**

Under Delaware law, the CS AM LLC Merger will become effective upon filing of the certificate of merger with the Secretary of State of the state of Delaware, with UBS AM LLC as the surviving entity. Completion of the CS AM LLC Merger is expected to consummate on or about 1 May 2024 and will be announced on the UBS website (<https://www.ubs.com/suppliers>).

3. **Is this simply a name change from CS AM LLC to UBS AM LLC?**

- No, this is a statutory merger of UBS AM LLC and CS AM LLC, whereby CS AM LLC will merge into UBS AM LLC. UBS AM LLC will be the surviving entity and CS AM LLC will cease to exist upon the completion of the CS AM LLC Merger.
- As the operational integration will occur over time after completion of the CS AM LLC Merger, from an operational perspective, there are initial similarities to a name change.

4. How are external 3rd party vendors and existing contracts impacted by the CS AM LLC Merger?

- A key priority for the UBS Group is to ensure a smooth vendor experience along the entire journey. The CS AM LLC Merger process has been designed to have minimal impact on vendors (insofar as practical).
- Upon completion of the CS AM LLC Merger, generally all assets and liabilities of CS AM LLC will pass by operation of law to UBS AM LLC.
- Accordingly, unless you are contacted separately by us, we do not expect there to be any steps required for the transfer of your vendor relationship from CS AM LLC to UBS AM LLC.

5. What action do external 3rd party vendors need to take to ensure their contracts migrate?

- This process will have minimal impact on our vendors.
- Unless contacted by UBS Supply Chain, no action is required by external 3rd party vendors to ensure their contracts migrate.

6. Will the terms of my existing external 3rd party vendor contract be amended by operation of the CS AM LLC Merger?

- As a result of the CS AM LLC Merger, external 3rd party vendor contracts remain in effect, i.e., on the same terms and conditions and duration as before, changing only the Credit Suisse contracting party legal entity. Upon completion of the CS AM LLC Merger external 3rd party vendors currently contracted with CS AM LLC will have UBS AM LLC as their contractual counterparty.
- Any legacy Credit Suisse subsidiary receiving a service under a CS AM LLC contract will continue to receive the service after CS AM LLC Merger.
- Following the CS AM LLC Merger, the services provided by the external 3rd party vendors will now be provided to the successor UBS legal entity and any other legal entities currently receiving the service.

7. How will the CS AM LLC Merger impact invoicing and payment?

- As the merger of CS AM LLC with UBS AM LLC happens on 1 May 2024, the invoicing and payments process will move to the standard UBS Accounts Payable process.
- As such, the following invoicing and payments changes will take place:
 - Existing Credit Suisse Purchase Orders will be terminated from **17 April 2024**. Open Purchase Orders with end dates in 2024 and beyond will then be reissued under the UBS Purchase Order process for the remaining amounts. Once created, the new UBS Purchase Order details will be issued to the relevant vendor contacts by 1 May 2024.
 - **PO invoices** billed-to Credit Suisse Asset Management, LLC will continue to be accepted as per the existing process until **12 April 2024**. After 12 April, PO invoices will be rejected and the sender will be asked to reissue and resubmit the invoice following the new UBS Purchase Order / invoice process (as per above).
 - **Non-PO invoices** billed-to Credit Suisse Asset Management, LLC will continue to be accepted as per the existing process until **12 April 2024**. After 12 April, non-PO invoices will be rejected and the sender will be asked to reissue the invoice with the correct UBS Entity Name and resubmit via the UBS Accounts Payable process. To ensure seamless internal processing and payment of 3rd party supplier invoices, we ask that you only use the following billing address format for non-PO invoices from 1 May 2024 onwards (invoices without UBS Purchase Reference: PO 77...):

UBS Asset Management (Americas) LLC
Accounts Payable US
GPN: [insert GPN], [Name of UBS Business Contact]
P.O. Box 120312
Stamford CT 06912

PDF invoices: We ask that you send PDF invoices by email to the following address in the future:
SH-AP-INVOICES@ubs.com.

- For additional details on the UBS invoicing process, please visit: www.ubs.com/suppliers and select the Onboarding process.
- For any invoice submission related questions, please reach out to:
 - CS: ap.vendorquery@credit-suisse.com
 - UBS: SH-UBS-AP@ubs.com or sh-analytics@ubs.com

8. Who can I contact if we have any questions and concerns?

- Please engage the Supply Chain Legal Entity central team with any questions on the Legal entity merger at the following mailbox LEIVendorNotification@ubs.com.
- For any Accounts Payable and Invoicing queries, please use the contacts outlined in FAQ number 7 above.

9. What are the details of the UBS Asset Management (Americas) LLC entity?

The details of the UBS Asset Management (Americas) LLC legal entity that will now be receiving services are:

CS contracting entity	Updated UBS contracting entity	UBS entity; additional details
Credit Suisse Asset Management, LLC	UBS Asset Management (Americas) LLC	UBS Asset Management (Americas) LLC 787 Seventh Avenue New York, NY 10019 United States of America EIN: 99-1683313 LEI: F88SLSBEMHN5FUSNRO91