

### **UBS** Advisor Messaging

Connect the way you prefer.









# UBS Advisor Messaging now allows you to do more.

Apart from chatting, you can share documents or place orders with your Client Advisor and authorized UBS staff on WeChat or WhatsApp.

When you activate UBS Advisor Messaging, you can:

#### Chat about

- the status and performance of your portfolio.
- CIO views, product information and market movements.
- the status of your instructions or trades.
- events or appointments with your Client Advisor.

#### Share

photos or documents¹ with your Client Advisor.

#### Place

a buy and sell order<sup>2</sup> when a trading opportunity interests you.

<sup>&</sup>lt;sup>1</sup> For WhatsApp users only. File formats include \*.pdf, \*.xls, \*.doc, and \*.ppt.

<sup>&</sup>lt;sup>2</sup> Subject to our internal pre-trade checks and limited to eligible orders for equities, funds and loans (with no standing instruction in place) only. Please consult your Client Advisor for further information.

### How to activate UBS Advisor Messaging?

Inform your Client Advisor and confirm your agreement and preferences (e.g. WeChat or WhatsApp) via a physical form or a Digital Banking secure message. Your Client Advisor will arrange for your account to be set up.

#### If you choose WeChat:

- 1. Tap on the search field on the "Chats" page and select "Official Accounts".
- 2. Type "瑞银顾问".
- 3. Tap on the account and click "Follow".
- 4. Key in the one-time code you receive from your Client Advisor.
- 5. Confirm that you have received a message from your Client Advisor.
- 6. Start chatting.



#### If you choose WhatsApp:

- 1. Reply "Accept" to the Terms and Conditions linked in our welcome message (where applicable).
- 2. Start chatting.



## How to place an order on UBS Advisor Messaging?

After the activation, reach out to your Client Advisor on WeChat or WhatsApp and submit your request to place an order.

#### After submitting your request:

- 1. Your Client Advisor will process your request.
- 2. Once processed, you will receive a message from our Digital Assistant. After that, an alert on your UBS Access App will pop up for you to confirm the request.
- 3. After logging in to the UBS Access App, select "Messages" and the order confirmation message.
  - Please note that the order must be confirmed within 20 minutes.
- 4. Enter your UBS Access App PIN to review your order. Select "Confirm" to proceed. Choose "Reject" if you wish to cancel your order.
- 5. You will receive a message for a successful order confirmation. Your Client Advisor will proceed to place your order.



#### Points to note:

As WeChat and WhatsApp are third-party services:

- Failure to comply with their terms and conditions may result in the loss or compromise of your content, data, or other information.
- We encourage you to use a passcode or biometric authentication to unlock your mobile
  device and update it to the latest operating system (OS) to help fix bugs and secure your
  device and information stored.
- Inform your Client Advisor if you lose your mobile device, change your mobile number or WeChat ID.
- 4. If you notice any suspicious activity in your account, contact your Client Advisor immediately. UBS may also record and retain any content, data and information sent using these third-party services.

#### Frequently Asked Questions (FAQs)

- What kind of products can I trade on UBS Advisor Messaging, and can I place orders/ instructions via chat?
- You may place orders in equities, funds, and loans (except for loans where you have a standing instruction in place) on UBS Advisor Messaging. The placement of these orders is subject to our internal pre-trade checks and your confirmation of the orders via UBS Access App (please refer to no.3 below).
- 2. How do I place orders if I do not have UBS Advisor Messaging?
- You need to sign up for UBS Digital Banking and activate the UBS Access App. Upon completion, contact your Client Advisor and follow the steps stated in the "How to activate UBS Advisor Messaging?" section of this brochure. Your Client Advisor will assist you should you have queries.
- 3. I received a request on my chat to confirm an order. What should I do?
- Review and confirm the order on the UBS
   Access App within 20 minutes from the time
   of receipt. If you are unable to confirm the
   order within this timeframe, please ask your
   Client Advisor to re-send the confirmation
   request to you.

- 4. Why is my Client Advisor not permitted to disclose my personal information to me over chat?
- UBS is subject to various data confidentiality and protection laws, and this is to protect your privacy and mitigate potential security risks.
- 5. What do I need to be aware of when using UBS Advisor Messaging to contact UBS?
- As WhatsApp and WeChat are 3rd party services, please ensure you fully understand all potential security risks, such as phishing, malware, account theft, impersonation, and operational risks when using them.
- 6. Who can I contact with UBS Advisor Messaging?
- Your Client Advisor will remain your primary contact. Other authorized UBS staff may be added to provide further support if required.
- 7. How do I terminate UBS Advisor Messaging?
- To terminate your UBS Advisor Messaging account, please contact your Client Advisor.
- 8. Where can I get help?
- Please contact your Client Advisor for any assistance.



 Connect the way you prefer.
 Activate UBS Advisor Messaging or scan the OR code for more information.

This material has no regard to the specific investment objectives, financial situation or particular needs of any specific recipient and is published solely for information purposes. No representation or warranty, either express or implied is provided in relation to the accuracy, completeness or reliability of the information contained herein, nor is it intended to be a complete statement or summary of the developments referred to in this material. This material does not constitute an offer to sell or a solicitation to offer to buy or sell any securities or investment instruments, to effect any transactions or to conclude any legal act of any kind whatsoever. Nothing herein shall limit or restrict the particular terms of any specific offering. No offer of any interest in any product will be made in any jurisdiction in which the offer, solicitation or sale is not permitted, or to any person to whom it is unlawful to make such offer, solicitation or sale. Not all products and services are available to citizens or residents of all countries. Any opinions expressed in this material are subject to change without notice and may differ or be contrary to opinions expressed by other business areas or divisions of UBS AG or its affiliates ("UBS") as a result of using different assumptions and criteria. UBS is under no obligation to update or keep current the information contained herein. Any charts and scenarios are for illustrative purposes only. Historical performance is no guarantee for and is not an indication of future performance. Neither UBS AG nor any of its affiliates, directors, employees or agents accepts any liability for any loss or damage arising out of the use of all or any part of this material. UBS specifically prohibits the redistribution or reproduction of this material in whole or in part without the prior written permission of UBS, and UBS accepts no liability whatsoever for the actions of third parties in this respect.

All pictures or images ("images") herein are for illustrative, informative or documentary purposes only, in support of subject analysis and research. Images may depict objects or elements which are protected by third party copyright, trademarks and other intellectual property rights. Unless expressly stated, no relationship, association, sponsorship or endorsement is suggested or implied between UBS and these third parties.

© UBS 2022. The key symbol and UBS are among the registered and unregistered trademarks of UBS. All rights reserved.

UBS AG, Singapore Branch (UEN S98FC5560C) or, as the case may be, Hong Kong Branch, incorporated in Switzerland with limited liability.

Information is accurate as of 24 January 2022.

